

La Grange School District 105
Re-Enrolling Current Students to the District



This guide will show you how to re-enroll your student(s) for the new school year using the PowerSchool Enrollment Express program. You can re-enroll student(s) either using a web browser or loading the PowerSchool Mobile Application for Apple or Android devices. You will need to have created a PowerSchool Parent Portal account and attached your students to be able to re-enroll them. If you have not done so, go to the D105 website (www.d105.net) then click on **Parents>PowerSchool** and click the link to download the instructions to setup your account.

1. Open your browser and go to <https://www.d105.net/register>. Expand the Health Requirements section to see if there are any required exams or immunizations that are needed. Paper copies can either be brought to the school or if you have electronic versions, they can be uploaded during the registration process. Expand the Registration Fees and Technology Supplies section to see the current fees and supply charges that will be automatically assigned by grade level and payment methods.

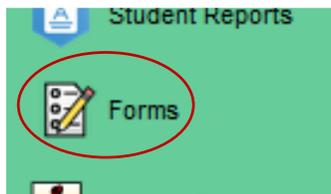
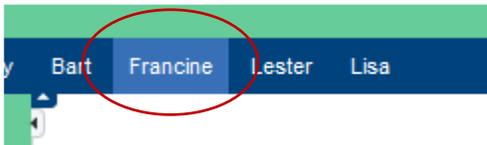
	Expand All
District Boundaries	>
Residency Requirements	>
Residency Forms	>
Health Requirements/Forms	>
New or Transfer Student Registration	>
Registration Fees and Technology Supplies	>
Instructions/Getting Started	>

2. Expand the Instructions/Getting Started section for downloadable instructions. Scroll to the bottom of the section and click on the link to the PowerSchool Parent Portal.

Re-Enrollments



3. Login to the PowerSchool Parent Portal to access your student(s). Select a student from the top bar and then select "Forms" from the left-hand menu.



Re-Enrolling Current Students to the District

4. Select the gear icon on the right side and select “Yes” to enable parent notifications and add your email address. If any of the forms are rejected, you then would receive an email notification so you can go back and correct the form. Click on “Save”.

5. Under the Enrollment tab, select the first form “A. [D105] Re-Enrollment Residency Form” under category 1, unless you are re-enrolling a student for Speech only services, then you would select the first form under Category 3 “A. [Speech] Re-Enrollment Residency Form”.
6. Fill out any required information. Some data will show from prior registrations. **Please review all data carefully and make any needed changes.** If you are registering multiple students, there are several forms that you can submit for the entire family which you will see in the form description. Click on the arrow to the right of the Submit button and then select “Submit for Family”. It then will list other students attached to your account with all of them selected. Click on the “Submit” button to submit for all of them. If you are registering one student, just click on the “Submit” button at the bottom of the screen.

La Grange School District 105
Re-Enrolling Current Students to the District



7. After submitting, the system will automatically open the next form. You also have the option of clicking on any of the form tabs at the top to go to that form. Continue filling out the forms. If you need to, you can click on the “Save for Later” button to save your entries and come back and continue later.

Save for Later

8. You will receive an on-screen notice after submitting the last form. **If your student is going into 7th or 8th grade, you will also need to select the Gurrie form under Category 2.**
9. If you selected to pay by cash/check, you can bring the payment and payment form to any of the schools to drop off. If you chose to pay online, you can go to the D105 website (www.D105.net) and then select **Parents>Webstore** to find instructions on setting up an online account and the link to get to the online webstore.
10. Should you have any questions, please either contact the school secretary or email registration@d105.net